# Sync with Blackboard Ultra
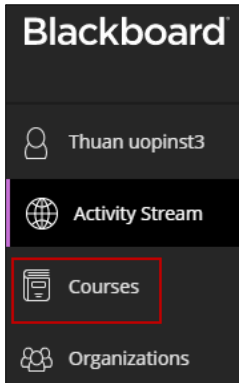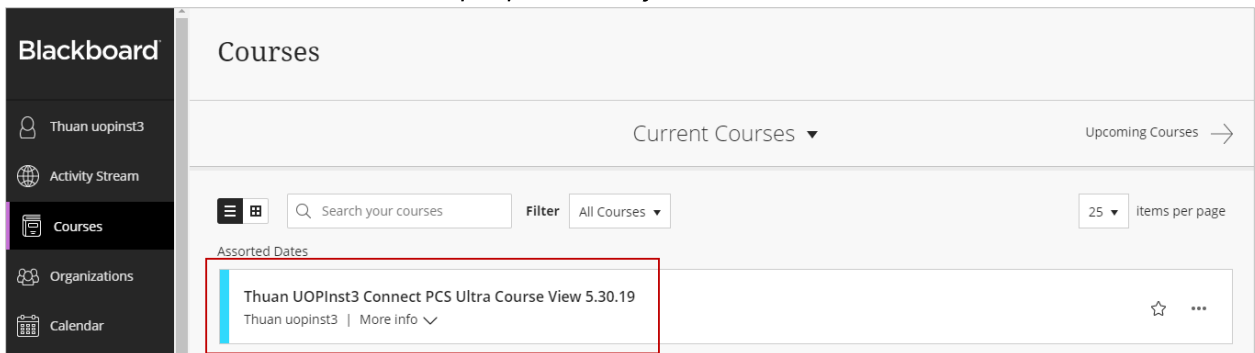
## Contents

## Quick Start

### Pair Your Connect Course

1. Login to Blackboard Ultra and click **Courses** in the left navigation.

2. Click into your course. *Please note that the course, module, and resource names in this document are for illustrative purposes only. Your own course will be different.*

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3.  Under Details & Actions in the left navigation, click **Books & Tools.**
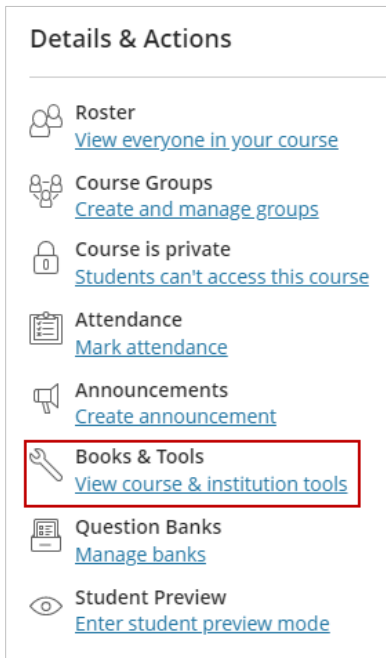


4.  In the right panel, scroll down as needed and click **Browse all course tools.**
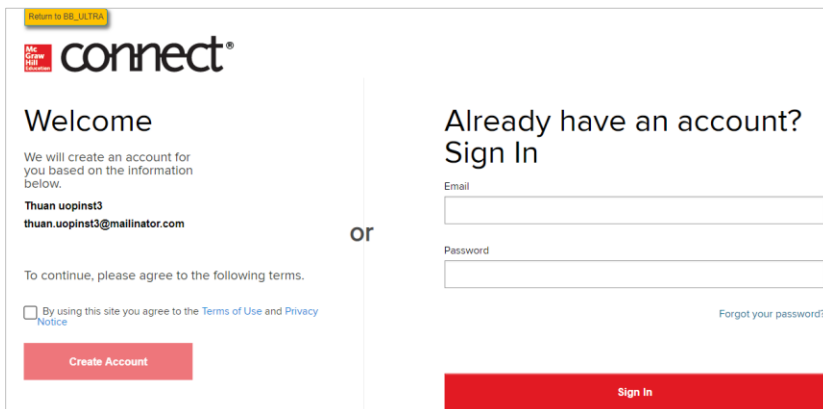
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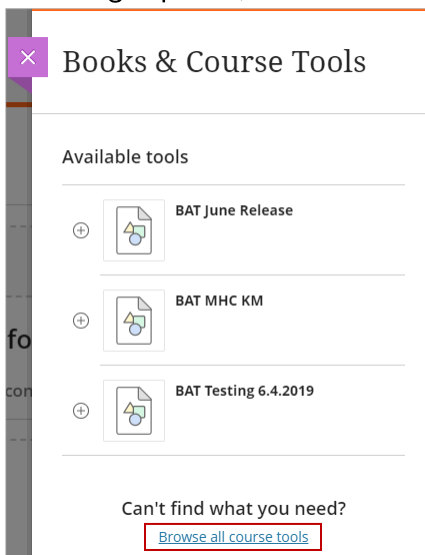
5. Click on the **McGraw Hill Education** tile and select **Connect**.



6. Locate the Connect launch in the lower right corner and click on it.
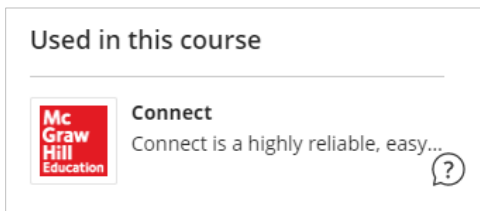


7. **Sign In** with an existing account on the right or agree to the terms on the left and click **Create Account** to have a new Connect account automatically created.



8. Pair with a new or existing course. Click **go to section home page** at the end of the process.

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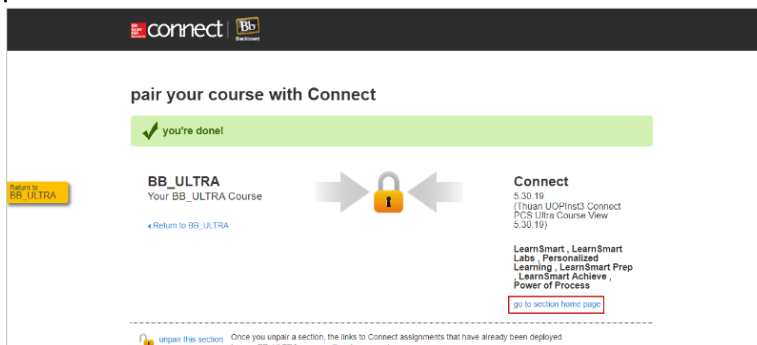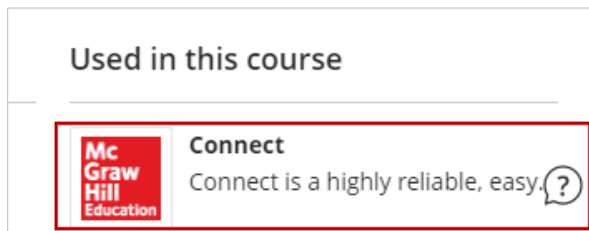
## Create Assignment Links

If you don't have any Connect assignment links in your Blackboard Ultra course, you can insert them for student access/grade sync by following the steps below.

If your Blackboard Ultra course contains Connect assignment links that you copied from a previous term and would like to reactivate, refer to the Reuse Assignment Links section.
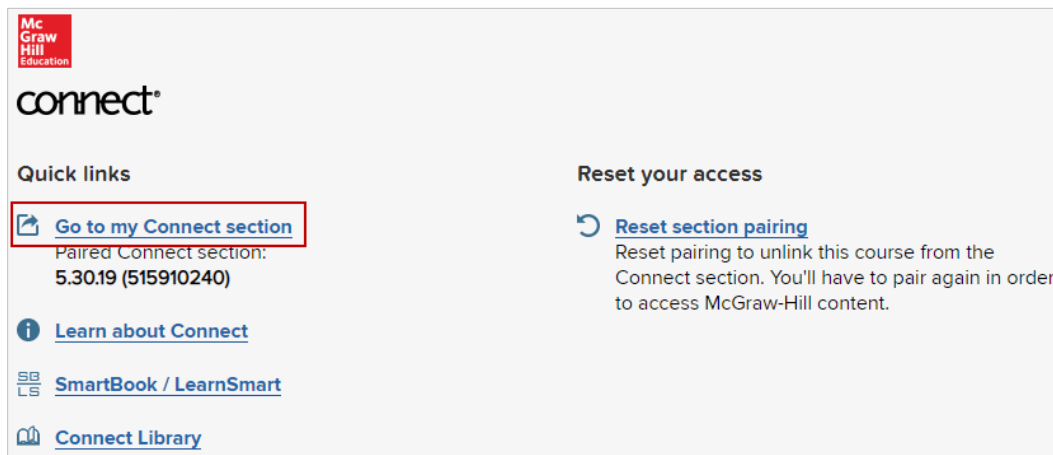
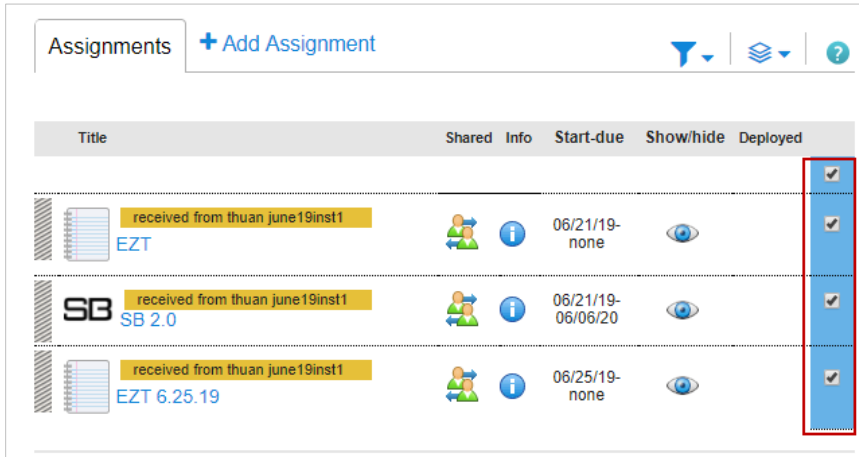1. Click the + sign under Course Content and select **Content Market.**
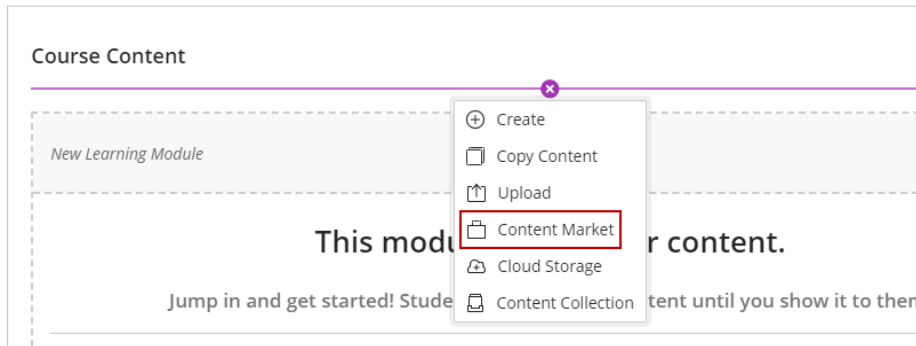


2. Click on the **Connect** link under **Used in this course**.



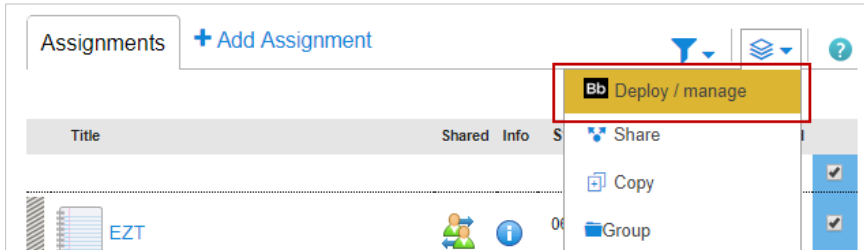3. Click **Go to my Connect section.**

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4. Select the assignments you want to deploy.
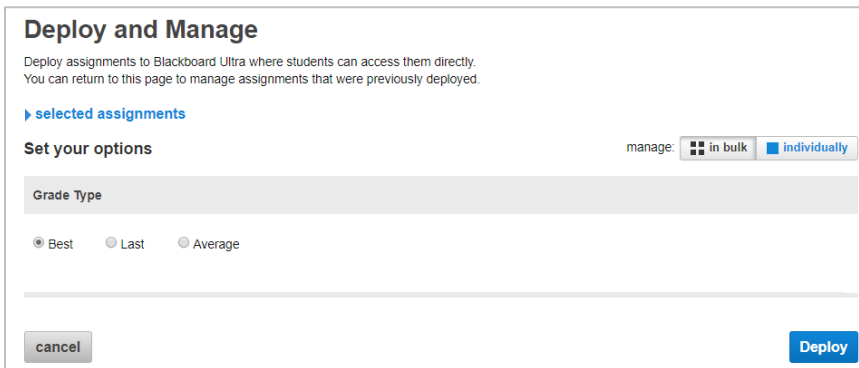


5. Click the **stack** icon and select **Deploy/manage**.



6. You can set the grade type in bulk or individually. Click the **Deploy** button when done.

7. Verify the assignments and click **Submit.**
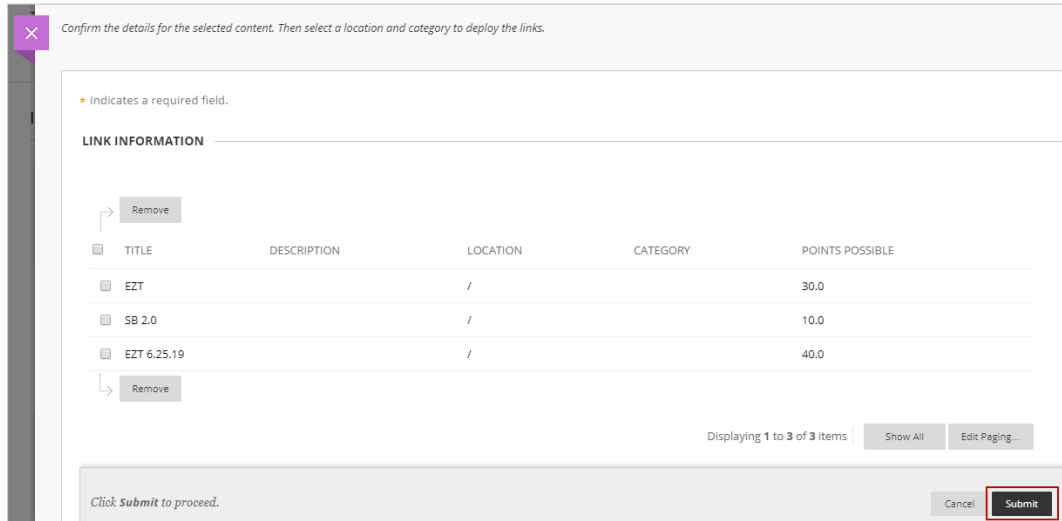


8. The assignments that were deployed will be listed under **Course Content**. Click on the arrows on the right in the assignment to rearrange the order as needed. A gradebook column is automatically created for each assignment and the student grades will automatically sync on an interval set by the Blackboard administrator.
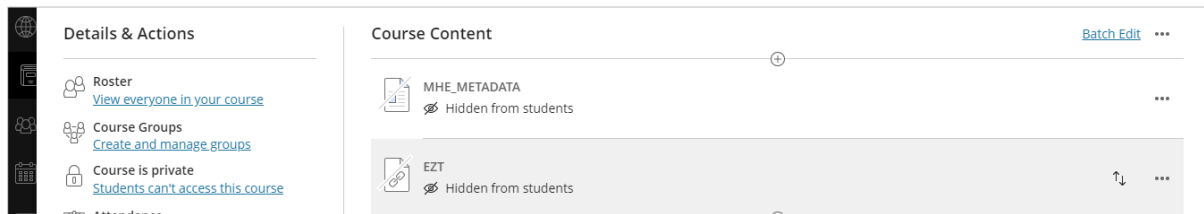


9. The default Blackboard setting deploys the assignments as Hidden from students. You can make assignment visible individually or in bulk. Start by clicking **Batch Edit**.
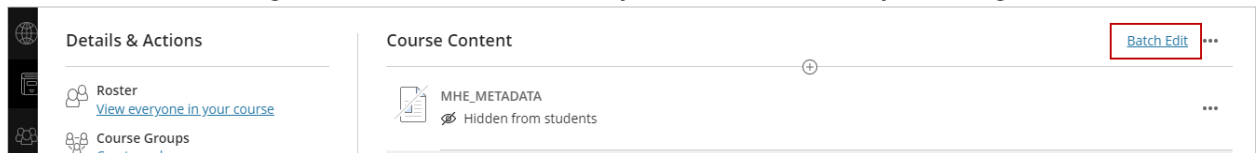


10. Click the box next to Item to select all the assignments or select them individually.

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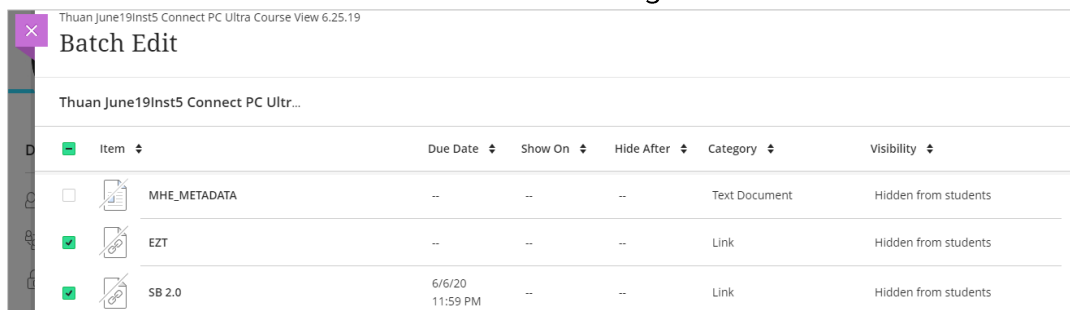
11. In the lower right corner of the screen, select **Edit visibility** under Edit selection.



12. Select **Visible to students** and click **Save Visibility**.
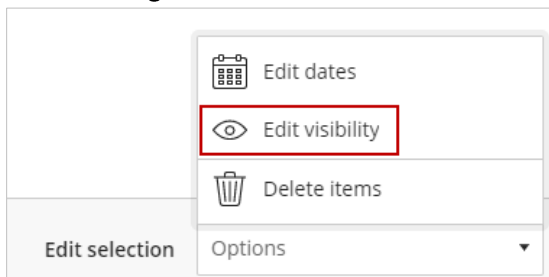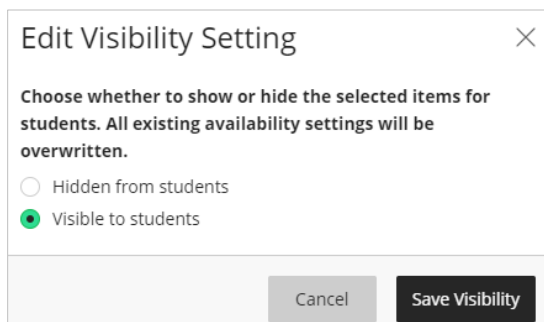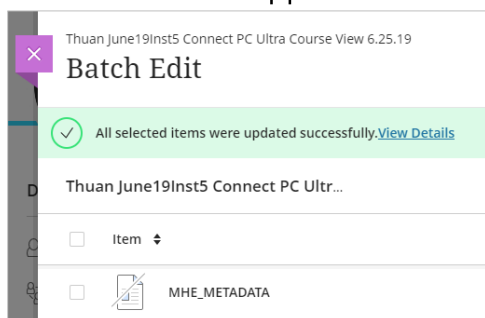


13. Click the **X** in the upper-left corner to return to the Blackboard course home.



## Reuse Assignment Links/Manual Grade Sync

If your Blackboard course contains Connect assignment links that you copied from a previous term, you can quickly reactivate the links for student access/grade sync by following the steps below. You can also use these steps to manually sync grades from your Connect course to your LMS.

If you don't have any Connect assignment links in your Blackboard course and you would like to insert them for student access/grade sync, refer to the Create Assignment Links section instead.

Before syncing with your LMS, make sure your Connect course due dates are correct. Watch this video for a step-by-step guide.

1. Under Details & Actions in the left navigation, click **Books & Tools.**
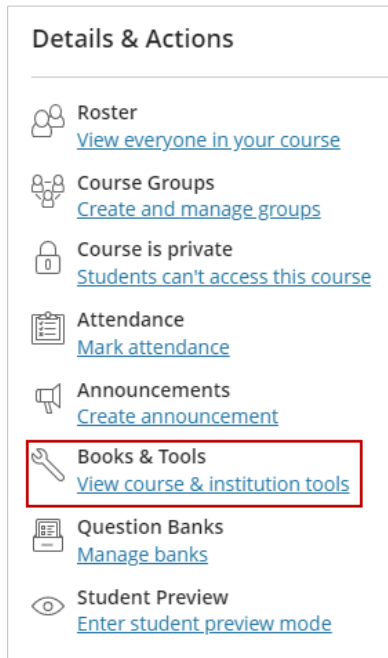


2. Click on **Connect.**
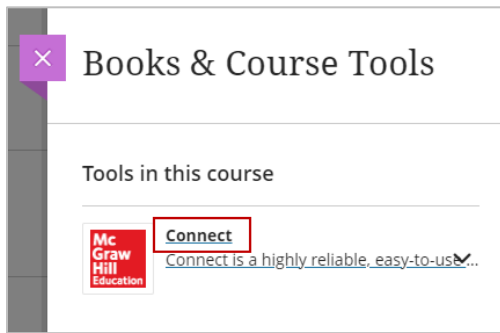


3. Click on **Sync with my Connect section.**



4. Review the changes and click **Submit**.

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5. Click **OK**

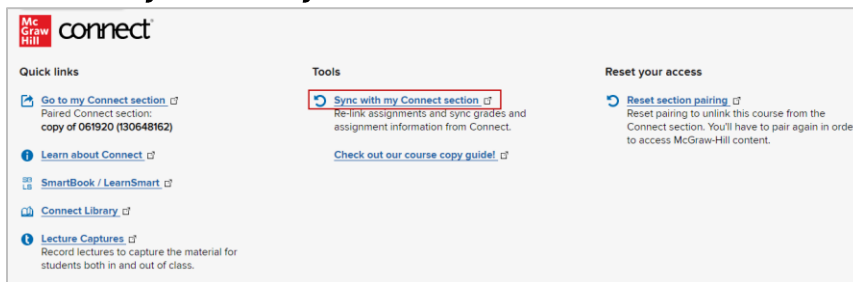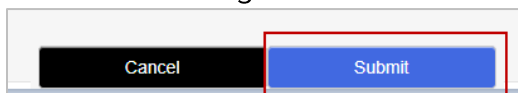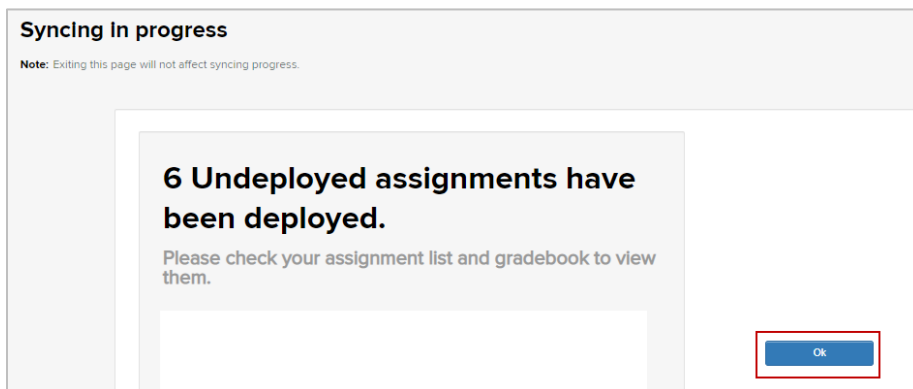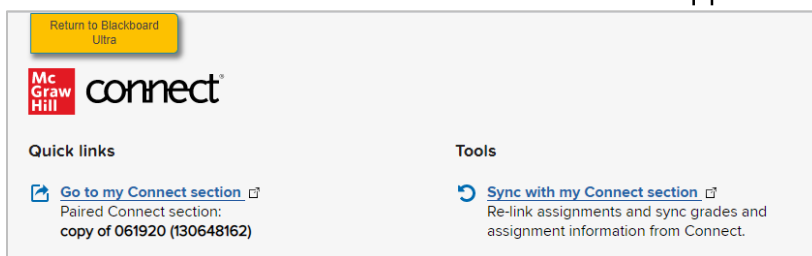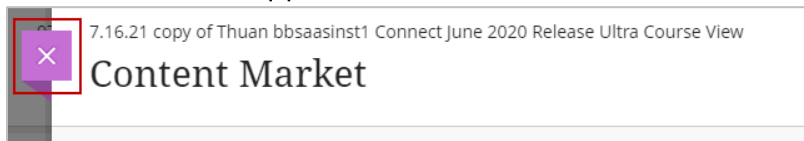**Syncing in progress**

Note: Exiting this page will not affect syncing progress.

**6 Undeployed assignments have been deployed.**

Please check your assignment list and gradebook to view them.

Ok

6. Click the **Return to Blackboard Ultra** link in the upper left corner.

Return to Blackboard Ultra

**Quick links**

Go to my Connect section
Paired Connect section:
copy of 061920 (130648162)

**Tools**

Sync with my Connect section
Re-link assignments and sync grades and assignment information from Connect.

7. Click the **X** in the upper left corner to return to the Blackboard Ultra course home.

7.16.21 copy of Thuan bbsaasinst1 Connect June 2020 Release Ultra Course View

Content Market

8. The Connect assignment links in the Course Content are now reactivated.


# Deeper Dive


## Editing Assignments

If assignment names, dates, and/or points are changed in Connect after the assignment has been deployed to Blackboard Ultra, you can update the assignments using the following steps.

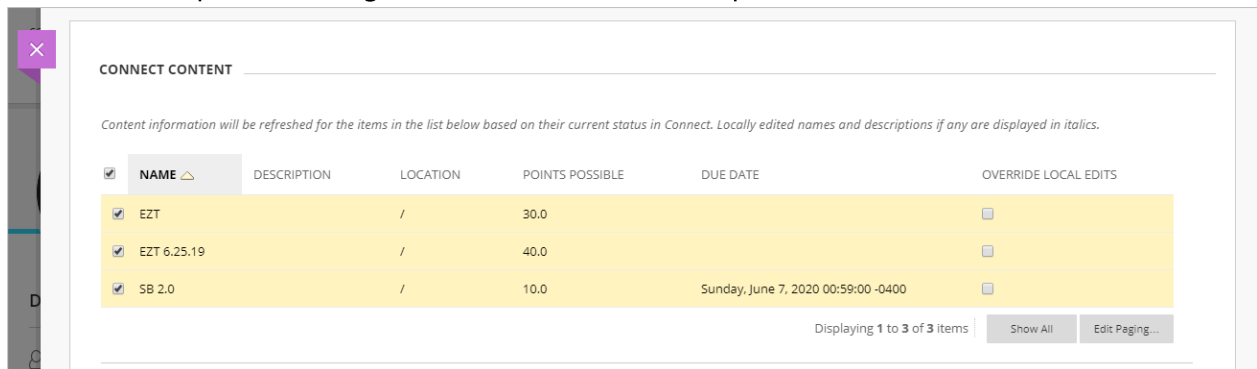*Need help? Call our Customer Experience Group at 800-331-5094*

1. Under Details & Actions in the left navigation for the Blackboard course, click **Books & Tools**.
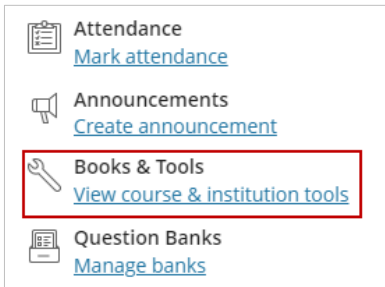


2. Click the arrow next to the Connect link to expand the options and select **Refresh Content**.
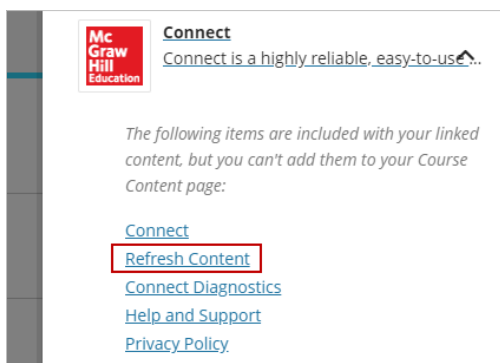


3. Select the respective assignments that need to be updated and click **Submit**.



4. Click **OK** and check that the dates are correct in your Blackboard course.

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